



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with American Association of Colleges of Nursing (AACN) for membership dues and renewal FY2024- 2025. Fiscal Impact: \$5,876.00**

**Presenter(s):** Jeffrey Guild,

**What is the purpose of this contract and why is it needed?** The purpose of this membership with the American Association of Colleges of Nursing (AACN) is to support nursing faculty to advance their expertise in the nursing field. Members of this organization gain access to education resources, professional development opportunities, networking with colleagues in the field, and the latest advances in the field. Our RN-BSN curriculum is mapped with the AACN Essentials which ensure that our students are equipped with the knowledge and skills needed to succeed in today's evolving healthcare landscape.

**What procurement process or bid waiver was used and why?** Small purchase for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used, where there are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. Membership dues, per the Florida Statute 119.01(3) requires that all financial, business and membership records held by the organization in relation to the individual(s) or organization(s) for whom a purchase order is being issued are to be considered public records and shall be subject to the provisions of Florida Statute 119.07.

**Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?** Yes.

**What fund, cost center and line item(s) were used?** FD100 CC0475 64502 Inst Memberships and Sponsorships.

**Has Broward College used this vendor before for these products or services?** Yes.

**Was the product or service acceptable in the past?** Yes.

**Was there a return on investment anticipated when entering this contract?** Yes. By investing in AACN membership and curriculum alignment, we are making a strategic decision that is expected to yield significant returns for our students, faculty, and the nursing profession as a whole.

**Was that return on investment not met, met, or exceeded and how?** It was met. Our department's membership with the American Association of Colleges of Nursing (AACN) has yielded significant benefits. By aligning our RN-BSN curriculum with the AACN Essentials, we have ensured that our students are equipped with the knowledge and skills needed to succeed in today's evolving healthcare landscape. This alignment has also contributed to our program's reputation and attracted top-quality students and faculty.

**Does this directly or indirectly feed one of the Social Enterprise tactics and how?** Not applicable.

**Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?**

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

**FISCAL IMPACT:**

Description: \$5,876.00 CC0475 BU010 PG000168 FD100























<b>09/24/24</b>	<b>CC0475 · Dean for Health Science (Nursing)</b>	<b>(\$5,876.00)</b>
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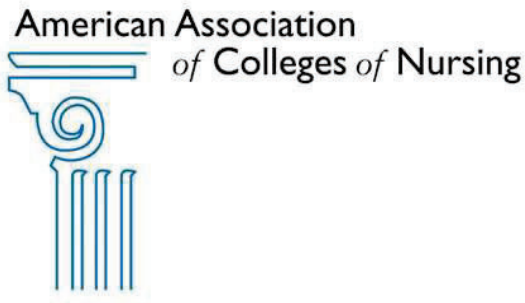
APPROVAL PATH: 12467 American Association of Colleges of Nursing (AACN) Membership Dues and Renewal FY2024-2025

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Antonio Navarro	Dean Review		 Completed	
2	Jeffrey Guild	Vice Provost Review		 Completed	
3	Jamonica Rolle	Provost and SVP of Academic Affair		 Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
5	Orlando Aponte	Procurement Approval		 Completed	
6	Rabia Azhar	CFO Review		 Completed	
6	Christine Sims	Budget Departmental Review		 Completed	
6	<b>Legal Services Review Group</b>	Review and Approval for Form and		 Completed	
7	Board Clerk	Agenda Preparation		 Completed	
8	District Board of Trustees	Meeting	11/12/24 11:00 AM	 Pending	
9	<b>Electronic Signature(s)</b>	Signatures obtained via DocuSig 		 Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	



Invoice Date	04/09/2024
Invoice #	00268510
P.O. #	
Customer ID #	046513

**Bill To:**

Sara Turpel, PhD  
 Broward College  
 BSN Program  
 Building 9, Room 200  
 3501 Davie Road  
 Davie, FL 33314

**Ship To:**

Sara Turpel, PhD  
 Broward College  
 BSN Program  
 Building 9, Room 200  
 3501 Davie Road  
 Davie, FL 33314

**PAYMENT OPTIONS:**

1. Direct Deposit - Routing #054001204, Account #001925553330
2. Credit Card - Log in to MyAACN account to pay.
3. Check - remit with invoice to: AACN, PO Box 418350, Boston, MA 02241-8350

Terms	Due Date
By Due Date	07/01/2024

Qty	Description	Rate	Total
1	Broward College - Institutional Dues (07/01/2024-07/01/2025)	5,876.00	5,876.00
Note:		<b>TOTAL (USD) \$</b>	5,876.00
		<b>Payments \$</b>	.00
		<b>Balance Due \$</b>	5,876.00
Questions? Contact our Finance Department at 202-463-6930 x277 or <a href="mailto:accounting@aacnursing.org">accounting@aacnursing.org</a> .			